

# **Chapter 4.28 – Mobile Vendors**

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## **4.28.010 Definitions.**

The following terms shall have the following meanings:

“Beverage” means any nonalcoholic liquid, hot or cold, intended for use in whole or in part for human consumption.

“City property” means all outdoor areas which are owned, or leased as lessee, by the City or one of the City’s departments, or upon which the City or one of its departments has an easement or right-of-way including, but not limited to, streets, sidewalks, plazas or other areas adjacent to buildings owned by the City or one of its departments.

“Courthouse Square District” means all property contained within the described geographical area:

College Avenue between 6<sup>th</sup> Street and Kirkwood Avenue;

Kirkwood Avenue between College Avenue and Walnut Street;

Walnut Street between Kirkwood Avenue and 6<sup>th</sup> Street; and

6<sup>th</sup> Street between College Avenue and Walnut Street.

“Food” means any raw, cooked, frozen or processed edible substance or beverage intended for use in whole or in part for human consumption.

“Kirkwood District” means all property contained within the described geographical area:

Kirkwood Avenue between Walnut Street and Indiana Avenue.

“Mobile vendor unit” means a person who sells, serves, offers for sale, or gives away food or beverages from any self-contained mobile unit, independent with respect to water, sewer and power utilities, capable of moving or being moved, is meant to be portable and is not permanently attached to the ground, consisting of an enclosed truck, trailer, bus, or similar vehicle that contains equipment used for the sale and/or preparation of food or beverages merchandise and is closed up when not in operation.

“Private property” means all outdoor areas which are not owned or leased by any governmental agency or entity, including, but not limited to, streets, sidewalks, plazas, parking lots, or other areas adjacent to buildings not owned by a governmental agency or entity.

“Restaurant Row District” means all property contained within the described geographical area:

4<sup>th</sup> Street between Lincoln Street and Indiana Avenue.

“Special Event” is any event so designated by the City of Bloomington Board of Public Works.

#### **4.28.020 Operations generally.**

It is unlawful to operate a mobile vendor unit in the City except in accordance with the provisions of this Chapter.

#### **4.28.030 Business License—Required.**

- (a) It is unlawful to operate a mobile vendor unit in the City without first having secured a license to do so as provided by this Chapter.
- (b) A separate license shall be required for each mobile vendor unit.
- (c) This Chapter does not apply to any recognized participant of a Special Event.
- (d) It is not necessary to obtain a temporary use permit under Chapter 20 of the Bloomington Municipal Code in order to obtain a license for a mobile vendor unit under this Chapter.

#### **4.28.040 Business License—Application.**

Any person desiring a license under this Chapter shall submit a fully completed application to the City Controller at least fourteen days prior to the proposed date of utilizing the mobile vendor unit. The application must set forth or have attached the following information as specified:

- (a) The applicant's name, current physical address, telephone number, email address and date of birth;
- (b) The name, current physical address, and telephone number of the person, firm, limited liability company, corporation or organization which the applicant is employed by or represents, and the length of time of such employment or representation;
- (c) If the applicant is employed by or represents a firm, limited liability company or corporation, the applicant shall provide the name and current physical address of all members of the firm or limited liability company, or all officers of the corporation, as the case may be;
- (d) If the applicant is employed by or represents a corporation or limited liability company then there shall be stated on the application the date of incorporation or organization, the state of incorporation or organization, and if the applicant is a corporation or limited liability company formed in a state other than the State of Indiana, the date on which such corporation or limited liability company qualified to transact business as a foreign corporation or foreign limited liability company in the State of Indiana;
- (e) The type of products to be sold and the hours of the day the applicant plans to conduct business;
- (f) The place or places where said business may be conducted, and a written statement, if applicable, from the owner of any private property wherein the business may be conducted authorizing the applicant to use the property;
- (g) The duration of the license being sought;
- (h) A statement as to whether or not a license, under the provisions of this Chapter, or any other similar ordinance of the City of Bloomington or any other county, town, municipality, or State has been revoked, together with the details thereof; and
- (i) The designation of a resident of the State of Indiana as a registered agent for purposes of receiving notices from the City of Bloomington or other service of process, as a result of doing business in the City of Bloomington

#### **4.28.050 Business License—Prerequisites.**

An application for a license under this Chapter shall not be considered unless proof of the following are provided with the application:

- (a) All applicable permits required by the Monroe County Health Department, including but not limited to a Food Service Establishment License or a Certified Food Handler Certificate;
- (b) Proof of registration as a business with the Indiana Secretary of State;
- (c) Proof of an Employer Identification Number;
- (d) If business is to be conducted on City property, a resolution from the City's Board of Public Works;

- (e) If business is to be conducted on or in property owned or managed by the City of Bloomington Parks Department, a letter of approval from said Department;
- (f) If any type of spark, flame or fire will be produced, proof of an Open Burn Permit issued by the City of Bloomington Fire Department;
- (g) Proof of insurance in accordance with the amounts established by this Chapter;
- (h) A copy of the Indiana registration for the vehicle;
- (i) Copy of a valid driver's license;
- (j) Copy of an Indiana Driver's Record and/or equivalent of whatever State has issued the applicant his/her driver's license;
- (k) Proof of an independent safety inspection of all vehicles to be used in the business in accordance with the provisions of this Chapter.
- (l) A scaled site plan showing the location of the proposed mobile food vendor unit and the properties: drives, parking access aisles, fire lanes, sidewalks and accessible routes.

#### **4.28.060 Business License—Duration and Fee.**

(a) Each applicant shall pay a license fee in accordance with the schedule set forth below (all licenses are for a consecutive period of time):

- (1) One Day License: \$25.00
- (2) Three Day License: \$30.00
- (3) Seven Day License: \$50.00
- (4) Thirty Day License: \$75.00
- (5) Three Month License: \$150.00
- (6) Six Month License: \$200.00
- (7) One Year License: \$350.00.

(b) The following listed organizations and/or entities while required to obtain a license under this Chapter are exempt from having to pay any fees, so long as the proceeds thereof are to be used exclusively for religious, charitable, educational or scientific purposes:

- (1) Churches;
- (2) Schools;
- (3) Benevolent organizations;
- (4) Fraternal organizations; and
- (5) Other similarly situated organizations.

(c) Pursuant to Ind. Code 25-25-2-1, while all honorably discharged veterans are required to obtain a license under this Chapter they are exempt from having to pay any fees.

#### **4.28.070 Application Fee—Refund on Denial.**

In the event the license is granted, the application fee shall be retained by the City as the first annual fee. In the event of a denial of the license \$20.00 of the application fee shall be retained to defray the administrative expense incurred in investigating and processing the application, and the remainder, if any, shall be refunded to the applicant.

#### **4.28.080 Effect of Cessation of Business.**

No deductions shall be allowed from the fee for a license issued pursuant to this Chapter for any part of the term of which the licensee does not engage in such business.

#### **4.28.090 Business License—Insurance and Indemnity.**

(a) Each applicant for a license shall provide a certificate of liability insurance to the City Controller upon a form approved by the Corporation Counsel of the City of Bloomington, insuring the applicant, and naming the City of Bloomington as co-insured, against the following liabilities and in the following amounts relative to such activity:

- (1) Personal injury: \$100,000.00 per occurrence and \$300,000.00 in the aggregate;
- (2) Property damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate; and
- (3) Indiana minimum, at least, for motor vehicle insurance coverage.

(b) Each applicant shall provide a document approved by the Corporation Counsel for the City of Bloomington, in which the applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.

#### **4.28.100 Business License—Issuance.**

(a) The Controller shall within fourteen days of receipt of the completed application issue the business license to the applicant, provided there is compliance with all provisions of this Chapter. A driving record which reflects a history of traffic or parking violations may result in an application being denied.

(b) If the Controller fails to issue the license within fourteen days of completion of the application, the applicant may appeal the denial to the City's Board of Public Works. The Board of Public Works shall, within the next thirty days, determine whether the applicant has complied with all provisions of this Chapter, and if so, shall authorize the Controller to issue the license if there is such compliance.

#### **4.28.110 Business License—Transferability.**

A license issued pursuant to this Chapter shall not be transferable to another licensee.

#### **4.28.120 Business License—Identification.**

(a) All licenses issued by the Controller under this Chapter shall be prominently displayed on the mobile vendor unit and shall be shown to any person who requests to see the license.

(b) Failure to display or exhibit a license in accordance with this Section may be grounds for suspension or revocation of said license.

**4.28.130 Business License—Safety Inspection Required.**

(a) No license shall be issued to operate a mobile vendor unit unless each vehicle to be used by the business has undergone an independent safety inspection within the last two years; a copy of the safety inspection report shall be included with the application.

(b) It is unlawful to operate a mobile vendor unit which has not undergone and passed an independent safety inspection in accordance with this Section.

(c) If, at any time, the City of Bloomington has probable cause to believe that a mobile vendor unit is unsafe or in a mechanically unsound condition, the Chief of Police or his/her designee may order a mobile vendor unit licensed under this Chapter to undergo an immediate safety inspection. The immediate safety inspection must occur within five business days and a copy of the safety inspection report shall be promptly submitted to the Chief of Police or his/her designee. If the safety inspection reveals deficiencies with the mobile vendor unit, the mobile vendor unit can not be used until such time as the deficiencies have been remedied.

**4.28.140 Location Restrictions.**

(a) No more than four mobile vendor units shall operate in the Courthouse Square District at any one time.

(b) No more than five mobile vendor units shall operate in the Kirkwood District at any one time.

(c) No more than five mobile vendor units shall operate in the Restaurant Row District at any one time.

(d) No mobile vendor unit shall operate in any parking lot, parking space, or parking facility owned, leased or managed by the City of Bloomington unless approval has been given by the City's Board of Public Works.

(e) No mobile vendor unit serving food or beverages shall operate within fifty feet of a primary entry way into a ground level establishment that also sells food or beverages. The fifty feet shall be measured from either the front door or the outer parameter of any outdoor seating area provided.

(f) No mobile vendor unit shall operate in an alleyway.

(g) Mobile vendor units shall be located a reasonable distance from all posted bus stops, crosswalks, driveways, alleyways, right-of-way lines of two or more intersecting streets and building entrances or walk-up windows.

(h) Mobile vendor units shall only be located on private property if the private property owner has provided both the business operator and the City written permission for the mobile vendor unit to operate on said property.

(i) No mobile vendor unit shall operate within a one block radius of a Special Event unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works.

(j) No mobile vendor unit shall park on City property in violation of any City parking regulation, restriction, or ordinance. For example, if parking at one, or multiple, parking meters, the operator of the mobile vendor unit shall feed all relevant parking meters with the required monetary amount.

(k) No mobile vendor unit shall be located in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public.

(l) No mobile vendor unit shall be located within ten feet of any fire hydrant.

(m) No mobile vendor shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional.

(n) No mobile vendor operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code.

(o) No mobile vendor unit shall be located more than one foot away from the curb of the street on which it is parked.

(p) No mobile vendor unit shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways.

(q) No mobile vendor unit shall be located on or in property owned or managed by the City of Bloomington Parks Department, including the B-Line Trail, unless the operator has first obtained a letter of approval from said Department

#### **4.28.150 Standards of Conduct.**

All mobile vendor unit operators shall conform to the following standards of conduct:

(a) Mobile vendor unit operators shall conduct themselves at all times in an orderly and lawful manner, and shall not make, or cause to be made, any unreasonable noise of such volume as to be in violation of the City of Bloomington Noise Ordinance as stated in Title 14 of the Bloomington Municipal Code;

(b) A device may not be used which would amplify sounds nor may attention be drawn to the mobile vendor unit by an aural means or a light-producing device;

(c) No mobile vendor unit may be permanently or temporarily affixed to any object, including but not limited to buildings, trees, telephone poles, streetlight poles, traffic signal poles or fire hydrants;

(d) No mobile vendor unit may be used to advertise any product which is not authorized to be sold from that mobile vendor unit;

(e) Each mobile vendor unit shall be limited to one sandwich board sign that meets the provisions of Section 20.05.086 of the Bloomington Municipal Code regardless of the zoning district in which it operates, provided a sign permit is obtained from the City's Planning and Transportation Department;

(f) No mobile vendor unit may make use of any public or private electrical outlet while in operation;

(g) Each mobile vendor unit shall protect against littering and shall have both an adequate trash receptacle and a separate receptacle for recyclable materials;

- (1) The trash and recyclable receptacles shall be emptied sufficiently often to allow disposal of litter and waste by the public at any time;
  - (2) The trash and recyclable receptacles on the mobile vendor unit shall not be emptied into trash or recyclable receptacles owned by the City of Bloomington;
  - (3) Liquid from the mobile vendor unit shall not be discharged on or in a City sewer or drain or elsewhere on City property, nor on private property without the express written consent of the owner thereof;
- (h) Before leaving any location each mobile vendor unit shall first pick up, remove and dispose of all trash, refuse and/or recyclable materials, including products spilled on the ground within twenty feet of the mobile vendor unit.
- (i) No mobile vendor unit shall expose any pedestrian to any undue safety or health hazards nor shall it be maintained so as to create a public nuisance;
- (j) Each mobile vendor unit shall be maintained free and clear of dirt, and finishes shall not be chipped, faded or unduly marred;
- (k) Foods or beverages which present a substantial likelihood that liquid matter or particles will drop to the street or sidewalk during the process of carrying or consuming the food or beverage shall be sold in proper containers so as to avoid falling to the street or sidewalk;
- (l) Mobile vendor units which utilize a grill or device that may result in a spark, flame or fire shall adhere to the following additional standards:
- (1) Be placed approximately 20 feet from a building or structure;
  - (2) Provide a barrier between the grill or device and the general public;
  - (3) The spark, flame or fire shall not exceed 12 inches in height;
  - (4) A fire extinguisher shall be within reaching distance of the mobile vendor unit operator at all times;
- (m) Mobile vendor unit operators shall be required to obey the commands of law enforcement officers or fire officials with respect to activity carried out inside of the City's jurisdictional limits, including, where possible, the removal of the mobile vendor unit and cessation of such sales;
- (n) No mobile vendor unit shall ever be left unattended;
- (o) Mobile vendor units shall not be stored, parked or left overnight on any City property;
- (p) All mobile vendor units which are food service establishments as defined by Title 10.17 of the Bloomington Municipal Code shall install an approved grease interceptor or grease trap. Foods, oils and greases shall never be discharged into the City's sewer or storm drains;
- (q) All mobile vendor unit operators are required to collect and pay all applicable and appropriate sales taxes;
- (r) No mobile vendor units shall provide customer seating unless approval has been provided by the City's Board of Public Works and the City's Planning and Transportation Department. Service of food and beverages outside the confines of the mobile vending unit may be approved at the discretion of the Planning and Transportation Director upon site plan review of the seating plan.
- (s) All mobile vendor units shall comply with the lighting standards found in Chapter 20.05 of the Bloomington Municipal Code;
- (t) All mobile vendor units shall comply with the vision clearance standards found in Chapter 20.05 of the Bloomington Municipal Code;



- (u) No mobile vendor unit shall have a drive-thru; and
- (v) No mobile vendor unit shall be parked, placed, or left on any public property unless the mobile vendor unit is in the process of setting up for business, conducting business, or closing up the business. At no time shall the mobile vendor unit be present on public property without being accompanied by an owner or operator.

#### **4.28.160 Safety Requirements.**

All mobile vendor units shall comply with the following safety requirements:

- (a) All equipment installed shall be secured in order to prevent movement during transit and to prevent detachment in the event of a collision or overturn.
- (b) All utensils shall be stored in a manner to prevent their being hurled about in the event of a sudden stop, collision or overturn. A safety knife holder shall be provided by the vendor to avoid loose storage of knives and other sharp or bladed instruments.
- (c) All foods and beverages to be used, prepared, cooked, displayed, sold, served, offered for sale or stored in a mobile vendor unit, or during transportation to or between locations shall be from sources approved by the health authorities of the point of origin and must be clean, wholesome, free from spoilage, adulteration, contamination or misbranding and safe for human consumption. The standards for judging wholesomeness for human food shall be those promulgated and amended from time to time by the United States Food and Drug Administration, United States Department of Agriculture, the State Department of Health, the State Department of Agriculture, and the Monroe County Health Department and published in the United States Code of Federal Regulations, the Indiana Code Annotated or the Indiana Administrative Code, and the Monroe County Code.
- (d) Each mobile vendor unit shall be constructed so that the portions of the unit containing food shall be covered so that no dust or dirt will settle on the food; and such portions of the unit which are designed to contain food shall be at least eighteen inches above the surface of the public way while the unit is being used for the conveyance of food.
- (e) The food storage areas of each mobile vendor unit shall be kept free from rats, mice, flies and other insects and vermin. No living animals, birds, fowl, reptiles or amphibians shall be permitted in any area where food is stored.
- (f) Hazardous non-food items such as detergents, insecticides, rodenticides, plants, paint and paint products that are poisonous or toxic in nature shall not be stored in the food area of the mobile vendor unit.
- (g) A certified food handler shall be present in the mobile vendor unit at all times the unit is in operation.

#### **4.28.170 Penalties—Revocation of License.**

(a) Any person, partnership, limited liability company or corporation which violates any provision of this Chapter, shall be subject to the following penalties:

- (1) Operating a mobile vendor unit without a license:

First offense	\$250.00
Second offense within any 12-month period	\$500.00
Third offense, or each thereafter, within any 12-month period	\$1,000.00

- (2) Failure to comply with any other provision of this Chapter:

First offense	\$50.00
Second offense within any 12-month period	\$100.00
Third offense, or each thereafter, within any 12-month period	\$200.00

(b) In addition, the Controller's Office shall, after notice and hearing before the City's Board of Public Works, suspend or revoke, by written order, any license issued hereunder if the Board of Public Works finds:

- (1) The licensee has violated any provision of this Chapter or any rule or regulation lawfully made under and within the authority of this Chapter;
- (2) The licensee is operating the pushcart licensed under this Chapter in a manner contrary to State or local code; or
- (3) Any fact or condition exists which, if it had existed at the time of the original application for such license, would have permitted the Controller's Office to refuse originally to issue such license.

#### **4.28.180 Restriction on Use and Licenses.**

The City of Bloomington has exclusive authority to restrict the use of mobile vendor units and the issuance of business licenses for mobile vendor units under the following conditions:

(a) The City may restrict the use of mobile vendor units in certain designated areas of the City in the event of an emergency declared by the Mayor, the Chief of Police, the Fire Chief, the Director Public Works, the Director of Utilities, and/or any of the aforementioned duly appointed designees.

(b) Absent an emergency as described above, the city may restrict the use of mobile vendor units in certain designated areas of the City provided the City has given each mobile vendor unit licensee written notice of the restriction at least seventy-two hours in advance of the restriction going into effect.

(c) The City may refuse to issue mobile vendor unit licenses if issuing such a license would permit more than twenty-five mobile vendor units to operate inside of the City's jurisdiction.

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